

## Transfer of Credits

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NYTS will transfer credits toward an MA or MDiv degrees from another graduate school of theological education that is accredited by the Commission on Accrediting of the Association of Theological Education in the United States and Canada (ATS). Courses from non-ATS accredited theological schools within the United States and Canada are accepted for transfer on either the basis of an existing prior agreement between NYTS and the designated institution (normally memorialized through a formal Memorandum of Understanding), or a case-by-case basis determined by the Academic Dean. Transfer of credits from graduate programs in theological education from outside the United States and Canada are also considered on a case-by-case basis by the Academic Dean, unless a prior agreement with an institution is in place.

Requests for transfer must be made in writing to the Academic Dean, and will be administered only after a student has completed one full semester at NYTS. Only graduate-level courses that have received a letter grade of B or above may be transferred.

Required courses for the NYTS degree may be met through transfer of work completed at another school of theological education, but in no case shall any required courses be omitted, even if that should eventuate in a total of more than 90 final credits including the transfers. The decision as to whether a transferred course meets an NYTS requirement is made by the Academic Dean. Any student graduating with an NYTS degree must normally complete at least half the credits in an NYTS program, even if that eventuates in more credits being earned than required for the particular degree. Students may transfer up to one-half the credits that are already applied toward an earned degree toward a degree at NYTS.

NYTS will transfer up to 12 credits toward the MDiv degree and up to 24 credits toward one of the MA degrees in specialized ministry from an accredited graduate-level non-theological degree program, including courses in religious studies offered in a non-ATS accredited graduate school, provided that the course is comparable to an

elective that is offered within the NYTS program or fits the particular area of ministry in which the MA degree is offered.

**All decisions regarding transfer of credits from another institution to NYTS are made by the Academic Dean, whose judgment is final.**

Matriculated students at NYTS may take courses at other ATS-accredited theological schools that are not part of the New York Theological Consortium (see below) and transfer the earned credits toward one of the MA or the MDiv degree at NYTS only with the written permission of the NYTS Academic Dean. Courses taken at another institution are transferred to NYTS as electives. It is the responsibility of any student taking a course at another institution to have the grade or evaluation sent to the NYTS Registrar at the end of the course. In all cases the judgment of the NYTS Academic Dean is final.

Students seeking to complete both the MDiv and an MA degree at NYTS may apply up to 24 credits from the MA to the MDiv, and up to 24 credits from the MDiv to the MA. Students holding an MPS from the Sing Sing program may apply 18 credits of the MPS toward an MA and all 36 toward the MDiv degree. In the latter case, however, students are required to relinquish their MPS diploma. Credits being transferred from one NYTS degree to another may be applied to meet the required courses of the additional degree.

Generally no courses are normally accepted for transfer into either the CP, MPS, or DMin at NYTS. Exceptions are made only by the Director of those programs. In the case of the DMin, advanced standing is granted for those students who have completed work at an institution with which the Seminary has an explicit published agreement, such as the Blanton-Peale Institute. See the program description for the DMin elsewhere in this publication for more information.